STATE OF MISSOURI
Center FOR MANAGEMENT AND Professional Development

Information Technology and Computer Skills Training

SAM II – FIXED ASSETS

Where: Jefferson City, 1738 E Elm Lower Level
Time: 8:00 a.m. – 12:00 Noon
Investment: $50.00

Participants who attend this workshop will receive information to help them use SAM II Reference Tables, Documents, Inquiry Screens and Reports in the areas indicated below:

REFERENCE TABLES

- Acquisition/Disposition (FADM)
- Fixed Asset Type (FATP)
- Fixed Asset Group (FGRP)
- Fixed Asset Group Class (FGCS)
- Fixed Asset Group Category (FGCT)
- Fixed Asset Location (FLOC)
- Fixed Asset Location Class (FLCS)
- Fixed Asset Location Category (FLCT)
- Fixed Asset Catalog (FCLG)
- Fixed Asset Valuation (FVAL)
- Manual Depreciation Input (MDEP)
- Condition/Last Inventory Date Update (FADU)
- Balance Sheet Account Index (BACC)

DOCUMENTS

- Fixed Asset Acquisition (FA)
- Updated Inquiry Tables
- Canceling a Fixed Asset Acquisition Document
- Fixed Asset Betterment (FA)
- Updated Inquiry Tables
- Fixed Asset Modification (FC)
- Adding an Equity Account Code
- Updated Inquiry Tables
- Fixed Asset Transfer (FT)
- Updated Inquiry Tables
- Updated Inquiry Tables
- Fixed Asset Disposition (FD)
- Updated Inquiry Tables

INQUIRY SCREENS

- Fixed Asset Group Location Inquiry (FAGL)
- Fixed Asset Location Inquiry (FALC)
- Fixed Asset Summary Inquiry (FAS1)
- Fixed Asset Summary Inquiry (FAS2)
- Fixed Asset Betterment Inquiry (FBT1)
- Fixed Asset Betterment Inquiry (FBT2)
- Fixed Asset by Tag Number Inquiry (FBTT)
- Fixed Asset History Inquiry (FHIS)
- Generated FA Transaction Inquiry (FAPV)

REPORTS

- Fixed Assets Reports

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