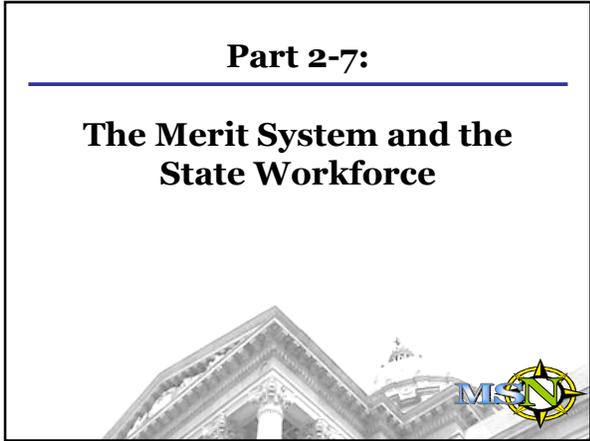


Part 2-7:

The Merit System and the State Workforce



Merit System Hiring

Register of Eligible Applicants:

A list of persons who have been found qualified for appointment to a position in the classified service

Certificate:

A listing of eligible applicants in grade order sent to agencies in the classified service to be used in filling a current or anticipated vacancy at a specific work location. There are three (3) types of certificates: reinstatement, open and promotional;

Certified eligible applicant means an individual whose name appears on a certificate, who indicates a willingness to accept appointment under conditions specified, and who ranks in the selection group



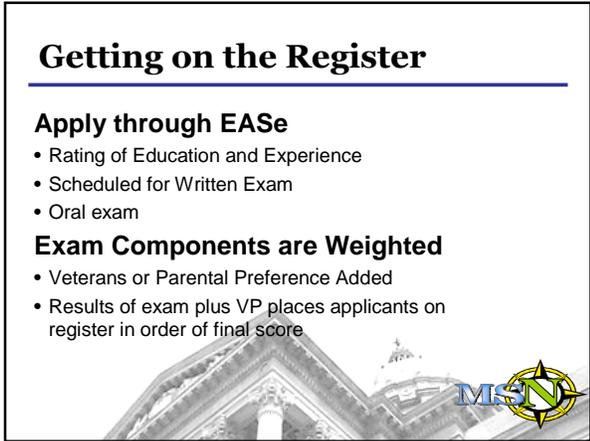
Getting on the Register

Apply through EASe

- Rating of Education and Experience
- Scheduled for Written Exam
- Oral exam

Exam Components are Weighted

- Veterans or Parental Preference Added
- Results of exam plus VP places applicants on register in order of final score



Life of Register

- One year, from the time applicant's name is added
- May be extended to three years