

STATE OF MISSOURI
Center FOR
MANAGEMENT AND
 Professional Development

CONFERENCE ON

Leadership & Innovation

COMING TO

Lee's Summit November 9, 2011

Real life examples, practical methods and techniques that you can put to work immediately to enhance your team and your leadership skills!

Whether you're an experienced leader looking for new ways to make innovation happen—or a new or aspiring manager who wants to build your leadership role, this conference is for you.

And it's all for only **\$129.00**



You Decide

Two distinct TRACKS will allow you to design the conference you need. Move In and out of either track to get the program that's right for you. It's your conference. It's your day!

REGISTRATION: 7:30 AM – 8:30 AM

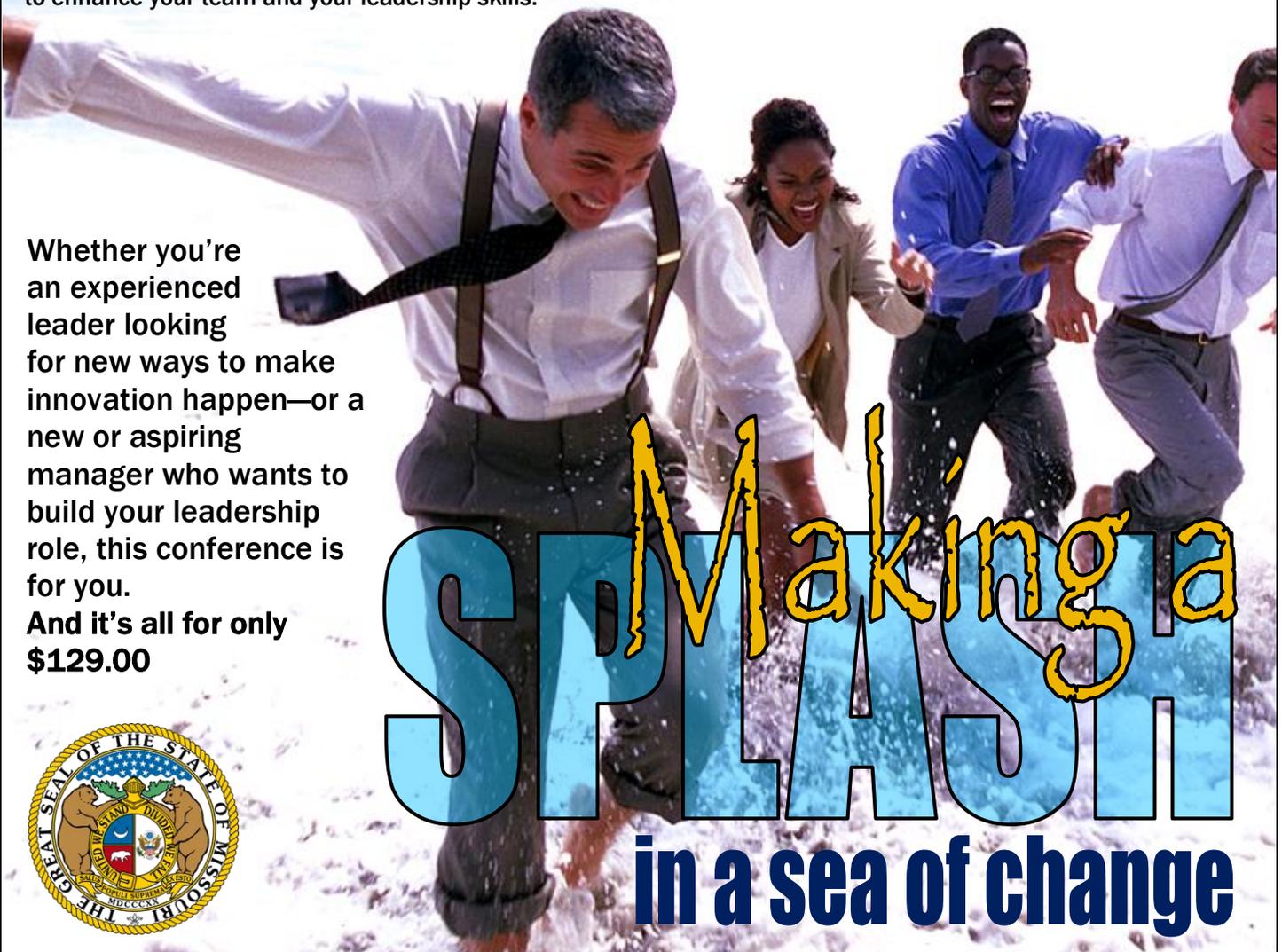
OPENING SESSION: 8:30 AM – 9:15 AM

Get Ready, Get Set. GO!

TRACK 1 Building Your Leadership Skills	TRACK 2 Championing Change and Innovation
Speak So Others Can Follow 9:20AM - 10:30AM	Look Ahead with Confidence 9:20AM - 10:30AM
Build a Foundation of Trust 10:40 AM - Noon	Spark Creativity 10:40 AM - Noon
Define the Job to be Done 1:00PM - 2:20 PM	Value the Contribution of Each Team Member 1:00PM - 2:20 PM
Lead Situationally 2:30PM - 3:50 PM	Plan the Work and Work the Plan 2:30PM - 3:50 PM

CLOSING SESSION: 4:00 PM – 4:30 PM

Clear the Path to Performance and Innovation:
 What Teams Need from Their Leaders



SPLASH Making a
in a sea of change

Conference on Leadership & Innovation

Sessions and Times

REGISTRATION: 7:30 AM – 8:30 AM



OPENING SESSION: 8:30 AM – 9:15 AM
Get Ready, Get Set. GO!

Join Bill Miller for a motivating opening session to get you “fired-up” for the day! From there, design the day to meet your learning needs.

GO TO YOUR FIRST CONCURRENT SESSION: 9:15 AM – 9:20 AM

TRACK 1 Building Your Leadership Skills



Presenter:
Kelly Levy
 Center for Management and Professional Development

Session 1: Speak So Others Can Follow
 9:20AM – 10:30AM

Great organizations are created by great leaders –leaders who can unleash the highest and best contributions of their teams toward their agency’s highest priorities. This session will explore three critical roles each leader must perform to help their team become a high-performing work team and examine how the leader can use each role to ensure each team member achieves their highest potential.

TRACK 2 Championing Change and Innovation



Presenter:
Lori Gilmore
 Center for Management and Professional Development

Session 1: Look Ahead with Confidence
 9:20AM – 10:30AM

Many thought leaders believe that innovation and change is fast emerging as an organization’s first priority. Knowing how to enlist and work with others to create a viable, adaptable organization is crucial. This segment will look at “change champions” and “open-systems thinking” as it applies to the change process. And because the true face of innovation is often found in the cubical next door—or in the mirror—you will also identify 16 Strategies that every leader can use to build an innovative team.

BREAK: 10:30 AM – 10:40 AM



Presenter:
Dale McCoy
 Missouri State University

Session 2: Build A Foundation of Trust
 10:40 AM – Noon

When you have the responsibility of leading a team, it is important for you to trust your team members. And it’s also important for your team members to trust you. Mutual trust is a shared belief that you can depend on each other to achieve a common purpose. This session will increase your awareness of common “trust traps” and provide strategies to help you create an environment in which people take risks, identify and solve problems, and work together.



Presenter:
Robert (Bob) Meyer
 Leadership Consultant

Session 2: Spark Creativity
 10:40 AM – Noon

One of your most challenging roles probably isn’t on your job description...it’s that of problem solver and change agent. And as a leader, you will likely encounter many opportunities to prove yourself in this high stakes area. This session will help you sort through the complexities of problems and develop creative solutions that you and your team can use to move beyond business as usual thinking into “business as necessary” thinking.

CATERED LUNCH: NOON – 1:00 PM

Lunch for each participant will be provided and included in the registration fee.



Presenter:
Scott Scobee
 Missouri State University

Session 3: Define the Job to be Done
 1:00PM – 2:20 PM

In one economic earthquake after another, it’s hard to keep your footing. Great leaders know that game-changing opportunities often emerge unexpectedly. So they seize them when they appear—not only because they are prepared for them, but also because they can develop a game plan that each team member can follow. This session will provide you with the tools you need to clearly define your team’s purpose and the job to be done—and just as importantly, how to get everyone else on board with you.



Presenter:
Robert (Bob) Meyer
 Leadership Consultant

Session 3: Value the Contribution of Each Team Member
 1:00PM – 2:20 PM

Good team work is about relationships: each team member understanding their role and contribution to the group and feeling valued for the part they play in their team’s success. This session will explore today’s diverse multi-generational workforce and the importance of using the unique abilities and perspectives of everyone to analyze problems from different angles, to expand beyond normal thinking; and to value “wild ideas” as a first step toward innovation.

BREAK: 2:20 PM – 2:30 PM



Presenter:
Lori Gilmore
 Center for Management and Professional Development

Session 4: Lead Situationally
 2:30PM – 3:50 PM

Now that you’re leading a team, you need to manage groups—and draw upon a variety of leadership styles to get the most mileage out of everyone. Great leaders do it every day! In this engaging session you will learn what often happens when leaders rely on only one way of managing their team, what leadership style you’re most comfortable with, and how to adjust your style to meet the changing needs of each team member.



Presenter:
Kelly Levy
 Center for Management and Professional Development

Session 4: Plan the Work and Work the Plan
 2:30PM – 3:50 PM

Once you have your innovative idea all locked up, how will your team implement it—and be accountable to the expectations you’ve placed on them? This session will help you ensure the effectiveness of your team and the organization’s product. You will learn how to help team members view accountability as an ongoing process; and how a simple approach to accountability can achieve the personal and professional effectiveness everyone needs to make sure your team’s innovation and hard work doesn’t get derailed.

BREAK: 3:50 PM – 4:00 PM

CLOSING SESSION: 4:00 PM – 4:30 PM

Clear the Path to Performance and Innovation: What Teams Need from Their Leaders

As your team moves through the stages of development to maturity, your responsibilities as a team leader will naturally change. Depending on the circumstance, your team may need you to provide guidance, run interference, or need some gentle prodding to keep their momentum going. Allan Forbis, Manager of the Center for Management and Professional Development will wrap-up many of the lessons learned throughout the day and prepare you to fulfill your team’s ongoing need for direction and vision.



What other participants are saying about the Conference on Leadership and Innovation

- The videos and discussions with people at my table were right on target.*
- It was nice to received training from so many different trainers in one day. The stories and examples given by the presenters were great. There were so many ideas to change behavior and encourage creativity.*
- The interaction with the audience, the ability to relate to the material—and learning new tools and techniques to enhance my job made the day!*
- Thanks for opportunity to re-think how I lead and manage people.*
- I liked the two tracks so I could customize the training according to my interests and interact with staff from other departments.*
- I learned what needs to be done to get employees to be more invested in their positions and their organization's goals.*

Don't miss your chance to attend a full day of high energy learning that will provide managers, supervisors and team leaders with real world ideas and techniques to **Motivate...Inspire...Lead...and Succeed.**

Your Investment of \$129.00 Includes:

- All participant materials
- Catered lunch and snacks
- 15% discount voucher for a future Center program
- A great day of learning!

Conference on Leadership and Innovation November 9, 2011

Missouri Department of Transportation
Kansas City District Office
Room 136
600 NE Colbern Rd.
Lee's Summit, MO 64086

Registration Information

Enroll online at: www.training.oa.mo.gov
Look for the Online Enrollment link under TRAINING

If you have questions about the conference, or need enrollment assistance, please call us at (573) 751-4514

