

# STUDY HALL SERIES

Self-led training modules...ready when you are!



## Workplace Violence

### Looking Out for Each Other

While mass shootings and national tragedies present workplace violence at its extreme, the truth is that most violence at work takes less severe forms. A precursor to violence can be verbal (threatening phone calls and shouting matches), or non-verbal (repeatedly giving colleagues the cold shoulder). Whatever the form, everyone should be aware of any warning signs that could potentially lead to instances of workplace violence. This Study Hall lesson will serve as an important introduction to workplace violence awareness.

The lesson will alert you to less newsworthy but very damaging forms of workplace violence, such as threats, intimidation, harassment, and bullying – behaviors that can lead to physical violence and that are unfortunately becoming more common in our society.

#### This Study Hall lesson will help you to:

- Prevent violence by looking out for each other.
- Identify the sources and causes of workplace violence.
- Spot workplace violence warning signs, including the types of threats.
- Take steps to defuse potentially violent situations.
- Report potentially violent incidents before they escalate.

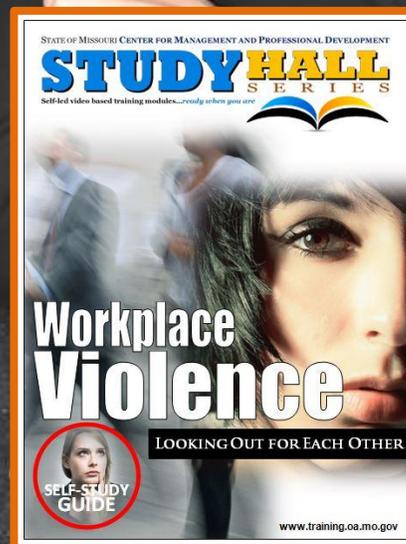
Competency: Mediating

#### More About The Study Hall Series:

Each Study Hall Series lesson is intended to be viewed by **one person at their desktop computer**. Each lesson will include a video you can watch online via your computer, and a study guide that can be printed out to help you put the information in the video to good use. The study guide will encourage you to think about how things are today—and what you might want to do differently tomorrow. Working at your own pace, each lesson takes about an hour to complete.

Learn more about The Study Hall Series and other Online Learning options at [www.training.oa.mo.gov](http://www.training.oa.mo.gov)

This lesson also includes the **OPTION** to speak to a Center for Management and Professional Development consultant about the information you receive. A great way to receive some one-on-one feedback *if you want it*.



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**Go ahead. Take your seat.**

**Enroll online today!**